

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – OCTOBER 26, 2023**

**CALL TO ORDER.** Mayor Brian Keim called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Brian Keim	
Alderwoman Kristi Cleghorn	Alderman Joe Prince
Alderman Bob Donovan	Alderman Jeff Eydmann
Alderman Eric Bennett	Alderman Joe Steiger
Alderman Mike Raney	Alderman Patrick Fahey

**APPROVAL OF AGENDA.** A motion by Alderman Bennett, second by Alderman Donovan to approve the amended agenda as presented. Motion carried 8-0.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** (see attached report)

**STAFF REPORTS.**

**Jasen Crump – Police Chief** (see attached report)

**Erica Bogenpohl – Alliance Water Resources** (see attached report)

**PUBLIC COMMENTS.** None.

**CONSENT AGENDA.**

- Minutes – Board of Aldermen - Regular Meeting – October 12, 2023
- Minutes – Board of Aldermen – Work Session – October 12, 2023
- Minutes - Board of Aldermen – Work Session – Closed Session - October 12, 2023
- Treasurer’s Report – September 2023
- Approval of a Street Closure Request from Daughters of the American Revolution to close Third Street from Market to Merchant from 9:30 a.m. to 10:45 a.m. on Saturday, November 11, 2023 for a monument dedication in front of the Court House.
- Approval of a Street Closure Request from the City of Ste. Geneveive to close Jefferson Street from Main to Valle on Saturday, October 28, 2023 from 4 p.m. to 8 p.m. for the “Pumpkin Glow” at Main Street Park.

- **RESOLUTION 2024 – 05.** A RESOLUTION BY THE BOARD OF ALDERMEN APPROVING THE PURCHASE OF TWO HANDHELD RADIOS FOR THE POLICE DEPARTMENT FROM MOTOROLA INC THROUGH WIRELESS USA IN AN AMOUNT NOT TO EXCEED \$6,510.34.

A motion by Alderman Prince, second by Alderman Donovan to remove Resolution 2024-04 from the consent agenda for further discussion and approving the consent agenda as amended. Motion carried 8-0.

**RESOLUTION 2024 - 04. A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT THE QUOTE FROM BILL HAMPTON ENTERPRISES, LLC. IN THE AMOUNT OF \$13,500.00 FOR RIGHT OF WAY ACQUISITION SERVICES FOR THE ST. MARYS ROAD TRAIL – TAP-9900(096).** After discussion a motion by Alderman Steiger, second by Alderman Prince to approve Resolution 2024-04. Motion carried 8-0.

**OLD BUSINESS.**

**BILL NO. 4589. AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO SIGN DOCUMENTS RELATED TO THE RELEASE OF EASEMENT & TRANSFER OF PROPERTY TO JAMES T. BECKERMAN FOR THE PROPERTY WHERE THE BLAIN STREET TANK WAS LOCATED. 2<sup>nd</sup> READING.** A motion by Alderman Joe Prince, second by Alderman Bob Donovan, Bill No. 4589 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Kristi Cleghorn, Alderman Bob Donovan, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, Alderman Eric Bennett, Alderman Patrick Fahey and Alderman Mike Raney. Nays: None. Motion carried 8-0. Thereupon Bill No. 4589 was declared Ordinance No. 4511 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4590. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN SAAS SERVICES AGREEMENT WITH GENASYS, INC. FROM SAN DIEGO, CALIFORNIA IN AN AMOUNT NOT TO EXCEED \$6,885.00 OVER A 36-MONTH CONTRACT FOR AN EMERGENCY ALERT TEXTING PROGRAM. 2<sup>nd</sup> READING.** A motion by Alderman Bob Donovan, second by Alderman Joe Steiger, Bill No. 4590 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Kristi Cleghorn, Alderman Bob Donovan, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, Alderman Eric Bennett, Alderman Patrick Fahey and Alderman Mike Raney. Nays: None. Motion carried 8-0. Thereupon Bill No. 4590 was declared Ordinance No. 4512 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.**

**BILL NO. 4594. AN ORDINANCE AMENDING SECTION 610.810 VIDEO SERVICE PROVIDERS TO COMPLY WITH STATE STATUTE SECTION 67.2689 OF THE REVISED STATUTES OF THE STATE OF MISSOURI. 1<sup>ST</sup> READING.** A motion by Alderman Eric Bennett, second by Alderman Joe Steiger, Bill No. 4594 was placed on its first reading, read by title only, considered and passed by a 8-0 vote.

**BILL NO. 4592. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AMENDING A "NO PARKING" RESTRICTION ON THE SOUTH SIDE OF JEFFERSON STREET BETWEEN THIRD AND FOURTH STREET. 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderman Eric Bennett, second by Alderman Bob Donovan, Bill No. 4592 was placed on its first reading, read by title only, considered and passed by a 8-0 vote. A motion by Alderwoman Kristi Cleghorn, second by Alderman Jeff Eydmann to proceed with the second and final reading of Bill No. 4592. Motion carried 7-0-1 with Alderman Joe Steiger voting Naye. A motion by Alderman Bob Donovan, second by Alderman Eric Bennett, Bill No. 4592 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Kristi Cleghorn, Alderman Bob Donovan, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, Alderman Eric Bennett, Alderman Patrick Fahey and Alderman Mike Raney. Nays: None. Motion carried 8-0. Thereupon Bill No. 4592 was declared Ordinance No. 4513 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4593. AN ORDINANCE CALLING FOR THE GENERAL ELECTION OF OFFICERS OF THE CITY OF STE. GENEVIEVE, MISSOURI TO BE HELD APRIL 2, 2024 AND PROVIDING NOTICE TO THE GENERAL PUBLIC. 1<sup>ST</sup> READING.** A motion by Alderman Joe Prince, second by Alderman Jeff Eydmann, Bill No. 4593 was placed on its first reading, read by title only, considered and passed by a 8-0 vote. .

**OTHER BUSINESS.**

Mayor Keim asked for a volunteer to serve as the Aldermanic Representative on the Planning and Zoning Commission and the Heritage Commission. Alderman Prince will serve on the Planning and Zoning and Alderman Fahey on the Heritage Commission.

Alderman Joe Steiger asked if the flower bed issue in front of the public works building had been resolved, asked about the property line dispute on Main Street.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business Mayor Keim adjourned the meeting at 6:35 p.m.

Respectfully submitted by,



Pam Meyer  
City Clerk

## CITY ADMINISTRATOR REPORT

October 26, 2023

1. We need to decide on our November and December Board of Alderpersons meeting schedules due to the upcoming holidays. In past years we have only had the first meeting of the month scheduled and the second meeting in November is tentatively scheduled for Monday, November 20, if necessary, and the December meeting is cancelled with it falling between Christmas and New Year's Day.
2. Drug Take Back collection is Saturday, 9a-12n at the fire house.
3. Insulation has been sprayed into the outside walls and there are some minor items to be taken care of with mechanical and electric. Door frames arrived this week and drywall will be delivered Friday as work continues at city hall.
4. Cemetery grass cutting bids will be sent out this week and advertised for Crestlawn and Memorial Cemeteries. Bids will be due December 14 with the board decision in January.
5. We will have an open house viewing of the construction plans for the N. 4<sup>th</sup> St. asphalt overlay and stormwater improvements on Wednesday, November 8, 2023 here at temporary city hall starting at 6p. Invitations have been send to the homeowners.
6. I will be meeting with Republic Services in the next couple of weeks to gather information requested from the board as we try to work on limiting the size of solid waste pickup truck or discussing further contracting with a single company.



# Ste. Genevieve Police Department



## Monthly Operations Report

Date: October 2023

### Calls for Service:

- 463 calls for service September 2023
- 64 O/I report's written
- 33 summons' issued.
- 74 warnings were issued.
- 23 Arrest made.

### K9 Ozzy Reports

The K9 stats for September 2023 are as follows:

- 10 narcotics detection deployments
- 1 patrol deployments
- 1 alarm deployments
- 1 assist other agencies (Ste. Genevieve County Sheriff's Office)
- 0 Compliant surrender because of an arrest attempt
- 0 Non-complaint surrenders (Apprehension)
- 0 arrest
- 11 public relations contacts (K9 demonstrations, civilian contact, and foot patrol at school)
  
- 0 Methamphetamine finds.
- 0 Heroin finds.
- 0 Fentanyl finds.
- 0 Cocaine finds.
- 0 Mushrooms found.
- 0 items of paraphernalia
- 0 handguns
- 0 evidence
- 30 hours of training

### Staffing:

- Officer Hedrick put in his two-week notice. He is leaving to take a fulltime job with Central Dispatch

### Training:

-

### **Meetings:**

- I attended the Mineral Area Drug Task Force quarterly meeting.
- I attended the Department head meeting.

### **Facility:**

- BT Electric replaced the lights in the PD lobby.
- I received a bid from Shuh and Sons to fix the ventilation issue in the garage.

### **Equipment/Maintenance:**

- 1 of the new patrol cars is fully in service. The 2<sup>nd</sup> car should be in service within the next few days.
- The new Tasers have been ordered. We should hopefully receive them by January.

### **Police Radio:**

- I have submitted the quote for the 2 new handheld radios.
- I found out that our current handheld radios will have to be “flushed” for them to be digital compliant. They gave a quote of \$12,000 to “flash” all our current handheld radios. I will submit that for the 24-25 budget.

### **Grants:**

- Digital radios are on order from the ARPA grant. Still waiting for official word on the homeland security grant.

### **Miscellaneous:**

- We assisted with the Ste. Genevieve homecoming parade.
- The Dodge Durango for this budget year has been secured and is waiting to be delivered. The Chevrolet Silverado has been ordered with an estimated 150 day delivery.



## **OUR MISSION**

*We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.*

**Alliance Water Resources, Inc.**

**206 S. Keene St.  
Columbia, MO  
65201**

**(573)-874-8080**

## **OPERATIONS REPORT – Ste. Genevieve**

**September 2023**

### **Water Treatment Plant**

- The computer at the Water Treatment Plant is failing, A new computer has been ordered.
- Peristaltic Pump has been ordered. This had to be replaced due to the current pump not maintaining a reliable standard, due to obsolete parts.
- BT Electric has not been on site to complete any work.
- Staff has started annual painting of the interior of the water plant. This can only be completed during cooler months.
- Water treatment plant had extended runtimes during the water line project at times.
- All locations were inspected and cleaned.

### **Wastewater Treatment**

- Metro Ag removed and land applied Bio Solids during this period.
- The materials pile has been organized and documented.
- Normal operations without issue.
- Routine maintenance and inspections were performed as scheduled.



**OPERATIONS REPORT – Ste. Genevieve**

**WASTEWATER PLANT EFFLUENT QUALITY**

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	3.59	2.15	7.77	113
Peak Day	6.00	4.40	8.11	186
Percent Removal	98.3%	99.1%		

**NPDES EFFLUENT LIMITATIONS**

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

**AMMONIA MONTHLY LEVELS**

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.03
Monthly Average	.03

**AMMONIA LIMITATIONS**

	<u>(April 1<sup>st</sup>- Sept 30<sup>th</sup>) Ammonia as Nitrogen</u>	<u>(Oct 1<sup>st</sup>-March 31<sup>st</sup>) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

**PLANT HYDRAULIC AND ORGANIC LOADING**

Daily Maximum flow MG- .475  
 Daily Maximum loading 1139 lbs.





**OPERATIONS REPORT – Ste. Genevieve**

<b>Alliance Year to Date Capped Expenses through June-2023</b>			
	<b>Actual(9 month)</b>	<b>Budget(9 month)</b>	<b>Over/Under budget</b>
<b>Repair</b>	<b>\$48,687</b>	<b>\$49,962</b>	<b>\$1275.00</b>

**Collection/Distribution**

**Collections**

- Staff jetted routine areas, ensuring there are no to minimum issues
- Staff work on repairing piping outside Virginia St Lift Station.
- Ordered all manhole risers for the street overlay projects, that are coming up.
- Weed eating was completed at remote locations.
- Staff also replaced a check valve and pump in Virginia St Station.
- The degreaser barrel was replaced.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

**Distribution**

- Hydrants Painting is has begun.
- Water leak on Riverview Dr. Staff found a service line under the road leaking.
- All valve box risers were delivered for the street overlays.
- Staff assisted Jokerst with 2 tie ins on Rozier St. and numerous locates withing the project.
- Street overlay have begun. Jokerst has installed the level and wedge and some asphalt.
- Washington and Eighth St. had 2 services that were on a dead end line. They have since been relocated to a new line that is looped.
- All remote buildings were cleaned, inspected.

**Customer Service**

- Staff performed 47 line locates.
- Staff performed 81 work orders.
- Disconnects for non-payment 11.
- There were 4 loads of lime purchased.



## OPERATIONS REPORT – Ste. Genevieve

### **Public Works**

#### **Streets**

- All parade routes were barricaded.
- We assisted the police dept with traffic control for parades.
- Received 75tons of salt in preparation for winter storms.
- Removed a dead tree on Portis St and one in the cemetary.
- Street sweeper is back on schedule.
- Interior work at the street dept has also begun.
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc....

#### **Park**

- Removed area and prepped it for a flagpole in the Pierre Marquette Park
- Scheduled a volunteer work day with the Chamber Leadership program.
- Facility checks were made daily now due to an incident.
- All mowing equipment is being maintained to ensure proper operation.

#### **Project Updates**

- Waterline Project on Rozier and Claymont at his time.
- Electrical Bldg. still on hold.

#### **Safety**

- Confined space entry

#### **Regulatory**

- DMR
- Groundwater report
- All samples as a result of the waterline project came back good.

#### **Training**

- Arc Flash and electrical training and the hazards with exposure.

#### **Concerns for the Month**

- Dump Truck

#### **Positive for the Month**

- Waterline project progressing.